



Kingaroy BaconFest Information Pack 2025

Kingaroy BaconFest will run from Friday 15 – Saturday 16 August 2025. Our vision is for a fun festival for foodies, their friends and families that is bursting with flavour and artistic flair. Importantly it's a celebration of all that Australians love about bacon and pork.

Please carefully review ALL the enclosed information including the **Frequently Requested Information** and complete the online Expression of Interest form via links on the BaconFest website.

Kingaroy BaconFest 2025 will accommodate two different types of stalls:

1. **BaconFest Food Stall** (Friday night and Saturday): predominantly commercial vendors selling food with **at least one bacon option**.
2. **BaconFest Market Stall** (Friday night and Saturday): commercial artisan vendors selling craft and locally made products .

EOI application dates.

- Applications open on **Friday 4th April 2025 – 5pm**.
- Applications close on **Friday 25th April 2025 – 5pm**.
- Successful applicants will be contacted by **Monday 5th May 2025 – 5pm**.
- Site fees are due by **Monday 12th May 2025 – 5pm**.

Times, Dates and Informatoin:

- The 2025 Kingaroy BaconFest will run on Friday night 15 August, and all-day Saturday 16 August.
- Gate opening times: Friday 15 August 2025 5pm-9pm, and Saturday 16 August 2025, 7am–9pm.
- Stall holders will need to be available for both days.
- The festival will be held in Memorial Park Kingaroy, and bump in will be scheduled for an agreed time between 12pm Thursday 14 August and 12pm Friday 15th August. This schedule will be advised by the Stall Holder Co-ordinator.
- All stalls need to remain onsite until the festival closes at 9pm Saturday 16 August.
- Please note that submitting this EOI does not guarantee a stall opportunity at this event.

Festival Location:

The festival will be held in Memorial Park, Kingaroy. Your entry point and complimentary staff tickets (two tickets per site) to the festival will be sent to you upon payment of site fees. All extra tickets will need to be purchased online.

2025 Site Fees: See link to EOI form on website, for this information.

Note: all food market vendors must ensure that they only provide/sell 100% Australian bacon and pork products. This includes both fresh and processed products. **No** imported pork related products are to be sold during the event.



FREQUENTLY REQUESTED INFORMATION RELEVANT TO ALL VENDORS

WHAT EQUIPMENT SHOULD I BRING?

Everything! Your site fee includes your land space (e.g., 3x3 or 3x6) only.

Power is available, but only to those who complete the application and pay the applicable fee.

Potable town water is available for your use during the festival, however, please be aware, some people do not enjoy the taste of Kingaroy town water. The water is safe for food handling operations including washing up, hand washing and cooking. You may wish to bring your own drinking water.

All sites will need to provide their own shelter (i.e., tent / caravan) and shelter weights as per advice in the stall application form. There are no permanent shade structures available on site (i.e. shed /building). Please ensure you are organised and have everything you require, there are no guarantees that we will be able to assist you with last minute requests on the festival day.

SITE ALLOCATION AND SITE MAP

The allocation of market stalls is up to the discretion of Kingaroy BaconFest Inc. All vendors must confine their displays and equipment within the boundaries of their allocated site. If your display is greater than what you have specified, organisers may relocate you to another location, so please be accurate in your application. You will be informed of your site upon arrival, at the festival.

CONTACTS

During BaconFest there will be three main ways to contact the BaconFest Committee.

- Visit the BaconFest Headquarters (a map will be provided to vendors prior to bump-in).
- Call or message the Bacon Phone (0483 142 208), or the Stallholders Coordinator. Contact details for the Stallholders Coordinator will be provided closer to the festival date.
- Speak with a volunteer wearing a high vis vest and they will help you reach a committee member.

EMERGENCIES

If you see or experience a situation where people's lives are in immediate danger e.g. fire or violence, please phone 000. If the issue is not life threatening or dangerous, but still needs urgent attention e.g., burst water pipe, trip hazard or power outage, please contact the Bacon Phone (0483 142 208) or speak to the nearest BaconFest Volunteer. They will be distinguishable by their high-vis vests.

FIRST AID

Qualified first aid providers will be available on site. Their location will be clearly marked on the festival map. Please contact them immediately by attending their tent in person with any first aid requirements.



EVACUATION PROCEDURES

Announcements will be made by the Kingaroy BaconFest MC. Please follow the advice of police and other emergency workers. There will be 4 designated emergency exits, in addition to the main entrance. These will be marked clearly on the site map.

DRIP TRAYS

Vendors are required to place a drip tray underneath any vehicles that have been approved to remain onsite for the duration of the festival (e.g. food trucks). The festival will also provide oil drums to vendors as part of waste management.

SECURITY

BaconFest will provide security guards during the weekend. Whilst they will have a constant presence, BaconFest will not be held liable for any thefts, damage or losses from vendor sites.

You are responsible for the secure placement, operation and safety of all other fixtures, fittings, leads and other facilities required for the duration of the festival. Please be mindful you will be setting up in a park. Be prepared for all weather events!

VEHICLE MOVEMENT & PARKING

Vehicles must travel no faster than walking-pace and use hazard lights throughout the site.

Vehicles not used for selling product (i.e. food trucks) will not be allowed on site while the BaconFest Market is open to members of the public.

All other vehicles must be removed from site by no later than 12pm on Friday August 15. No vehicle can be parked anywhere in the BaconFest fenced area during the festival.

MONEY

Stallholders must be responsible and bear all risk for money transacted by them throughout festival day. Tickets can only be purchased online through the ticketing vendor. There is no change provision through Kingaroy BaconFest Inc. An ATM will be available onsite for use on festival day. ATMs are also available throughout the CBD.

SUBLETTING

This agreement pertains to you (the stallholder) and cannot be transferred, disposed of or sublet without prior approval and written consent from Kingaroy BaconFest Inc.

POWER & ELECTRICAL EQUIPMENT

Power can be supplied at an additional fee. This includes overnight use (if applicable). You **MUST** state if you want power in your application. Power will not be available to those who have not requested and paid for power. Self-sufficiency (via inverter generators) is highly recommended as BaconFest power supply is very limited.

Vendors must supply ALL power leads and power boards, suitable for outdoor use, required to operate their site. Any leads, fittings and associated objects forming part of the power supply for any site shall be positioned so as not to create a nuisance or potential danger to the health or wellbeing of the public or any other persons. Leads should not be positioned over walkways or thoroughfares unless suitably covered or elevated. Please bring cables covers for your site to BaconFest.



POWER & ELECTRICAL EQUIPMENT (cont.)

All electrical cables must be tagged by a *certified electrician* as being in a safe working order and clearly show the test date, otherwise they will not be permitted for use. This will be checked at BaconFest and untagged equipment will not be allowed. No double adaptors will be permitted for use. Power boards are acceptable. Single leads must be used from appliances to power outlets. The use of private generators on festival day is encouraged, however they must be quiet (i.e. inverter generators).

If you are requesting power access, ALL powered equipment needs to be listed on the Electrical Equipment Declaration Form. This will help us plan the site. This form needs to be uploaded with your on-line application.

WATER

Potable (drinkable) town water is accessible free of charge via taps at the festival; it is suitable for consumption, hand washing and washing up. Please be aware, some people do not enjoy the taste of Kingaroy Town water. Fresh rainwater is NOT to be used at your site.

REFRIGERATION

Your refrigeration space must be noted on EOI, application and be included in your total square meters for site. Additional space for this is not permitted beyond your application.

SALES, ADVERTISING & SIGNAGE

No sales, advertising, signage or displays shall be permitted anywhere outside the boundary of your allocated site. Food Vendors are not permitted to display third-party signage and/or branding which conflicts with Kingaroy BaconFest Inc. and its sponsors.

WEATHER

As long as it remains safe to do so, it is our intention that the Kingaroy BaconFest will go ahead, rain, hail or shine. Please ensure you equip your stall accordingly for weather disruptions. Should the event be cancelled due to inclement weather, no refund of your site fees can or will be returned. Cancellation of the event is subject to the discretion of the Kingaroy BaconFest Committee. Notification of event cancellation will be made on our Facebook page as a first priority. We will also make every effort to contact all stallholders as early as possible by phone or text message. If the Kingaroy BaconFest is cancelled due to inclement weather, the event will not be postponed, it will be cancelled until the following year.

INTERNET

Internet connectivity in Kingaroy is generally good but please keep in mind that during BaconFest, it may not be reliable. Please be aware that if you are using wireless POS machines there may be connectivity disruptions. It is recommended you have an alternative connectivity solution.

PUBLIC LIABILITY INSURANCE & COMPLIANCE

Food vendors must hold a current Public Liability Insurance Policy for a minimum of \$20 million for the duration of the festival including bump-in and bump-out. Please attach your Certificate of Currency to your EOI application.



PUBLIC LIABILITY INSURANCE & COMPLIANCE (cont.)

It is imperative that food vendors ensure that their stall and associated fixtures allow pedestrian access. Kingaroy BaconFest Inc. has arranged limited public liability insurance to protect third parties from loss, cost damage or injury arising from this event. Should food vendors engage in any activity before, during or after the event that renders this insurance void or invalid, they will indemnify Kingaroy BaconFest Inc. from all losses, costs and damages sustained due to their activity.

OCCUPATIONAL HEALTH & SAFETY + WORKCOVER

Vendors are responsible for providing a safe workplace and must comply with associated acts. By signing this document, you acknowledge that you have a valid WorkCover insurance policy covering your employees and subcontractors. Please note: WorkCover may conduct inspections on site prior to and during the festival. Further information can be found online at <https://www.worksafe.qld.gov.au>

FOOD HEALTH & SAFETY LICENCES

All food vendors are required to upload a CURRENT valid Food Licence for the activity being undertaken at the event/s.

Food stallholders must comply with all relevant QLD Food, Health & Safety Legislation. This includes but is not limited to the current QLD Work Health & Safety Act and all State & Local Government regulations relating to food, health & safety. A South Burnett Regional Council representative will be inspecting your stall on festival day.

FIRE SAFETY

As part of your Food Safety setup, you must have adequate Fire Safety equipment for your stall. Under the Fire Safety Regulations, where a stall uses a gas or electrical appliance to cook or heat food, it is required to have a fire extinguisher for that type of fire and where a stall uses oils or fats it is required to have a Fire Blanket. All extinguishers and fire blankets must have an inspection tag attached.

If you are cooking with gas, please refer to the handling of gas storage information on the WorkSafe Queensland website here: <https://www.worksafe.qld.gov.au/safety-and-prevention/hazards/hazardous-chemicals/specific-hazardous-chemicals/gases-in-cylinders>

Further information is available here: <https://www.qld.gov.au/emergency/safety/home/gas/gas-safety>

A certified compliance for gas cylinders must be attached to each cylinder. Solid fuel cooking equipment is not permitted without proper guards or barriers.

CONDUCT / SMOKING / DRUGS & ALCOHOL

Kingaroy BaconFest is a smoke free festival and stallholders are not permitted to smoke within the festival grounds. Stallholders and their staff must work free from the effects of drugs and / or alcohol. Alcohol is prohibited from being sold, provided or consumed outside the defined licensed areas for the duration of BaconFest.

ANIMALS

No dogs or cats are permitted on site at any time (excludes assistance dogs). No other pets or livestock are permitted on site without the prior approval of Kingaroy BaconFest Inc.



ACCOMMODATION / CAMPING OPTIONS

Please see handylink to sites via Kingaroy BaconFest website.

PHOTOGRAPHY COPYRIGHT RELEASE

Kingaroy BaconFest Inc. may engage the services of an official photographer and/or videographer. By signing the agreement to these terms and conditions you also provide written consent for Kingaroy BaconFest Inc. to retain copyright and ownership of all photographic images taken of you, your staff or display during the festival.

Your signature also acknowledges that you agree to allow Kingaroy BaconFest Inc. to use these images for promotional purposes without consultation and that you relinquish all rights to any payments or profits gained from the use of these images.

PRIVACY

Information gathered, as part of this application process will be used ONLY for the purpose of assessing your application and ensuring we are able to remain in contact with you regarding the status of your application. Your personal information will not be provided to third parties and will only be accessed by authorised members of Kingaroy BaconFest Inc. and handled in accordance with the Information Privacy Act 2009

(<https://www.oic.qld.gov.au/about/privacy>).