

# Kingaroy BaconFest Information Pack 2024





## Kingaroy BaconFest Information Pack 2024

Kingaroy BaconFest will run from Friday 16-18 August 2024.

Our vision is for a fun festival for foodies, their friends and families that is bursting with flavour and artistic flair.

Importantly it's a celebration of all that Australians love about bacon and pork.

Please carefully review ALL the enclosed information including the **Frequently Requested Information** and complete the [online application via Market Stall](#) on the BaconFest website.

Kingaroy BaconFest 2024 will accommodate four different types of stalls:

1. BaconFest Food Market (Saturday and Sunday): predominantly commercial vendors selling food with **at least one bacon option**.
2. Bacon Community Artisan Market (Saturday and Sunday): commercial artisan vendors selling craft and locally made products .
3. Bacon Barn (previously little piggies) (Saturday and Sunday): not for profit / fundraising vendors selling both food & providing entertainment specifically for children
4. Flavours of our Land Market (Saturday and Sunday): fresh/raw & local produce.

## BACONFEST FOOD MARKET

### Application dates for Food Market

- Applications close on **Friday, 14 June 2024**.
- Successful applicants will be contacted by **Friday, 28 June 2024**.
- Site fees are due by **Monday, 01 July 2024**.

### Times & Dates:

- CarPark Bump in: 4:45am | Set-Up 5am – 9am on Saturday 17 August (strictly)
- Event Times: 10am – 8pm on Saturday 17 August (optional until 10pm) & 10am – 3pm on Sunday 18 August
- Access & deliveries: 6am – 7am on Sunday 18 August
- Bump out: 3pm - 5pm on Sunday 18 August (strictly)

### Festival Location:

The Food Market is held in Glendon and Alford Streets in the centre of Kingaroy. Your entry point and complimentary staff tickets (two tickets per site) to the Food Market will be sent to you a week before the festival. All extra tickets will need to be purchased online. You will need to comply with this to gain access to your site.

### 2024 Site Fees:

**Commercial Vendors:** 3m x 3m site - \$300 (incl. GST); 6m x 3m site - \$400 (incl. GST) + \$90 for power. **Not for Profit Groups:** 3m x 3m site - \$75, 6m x 3m site - \$85 (incl. GST), + \$90 for power. Any additional site, to one already purchased, will be charged at \$150.

If you require power, please also ensure you complete the Electrical Equipment Declaration Form.

### Eligibility Criteria (EC) for Food Market

In order to deliver a 'pig' weekend promoting bacon and pork we have set an eligibility criteria to help us process stallholder applications. Please address the eligibility criteria in your booking application.

**EC1: *Menus featuring bacon and / or pork. This is a must.*** Vendors who aren't offering either bacon or pork will not be considered at the discretion of Kingaroy BaconFest Inc. Free range and specialty bacon and pork producers are highly desired and special consideration will be given to vendors offering particularly creative or unusual bacon and pork products.

**EC2: *100% Australian bacon and pork.*** This includes both fresh and processed products. No imported pork related products are to be sold during the event.

**EC3: *Local produce.*** Stallholders who can show that they have sourced ingredients / products from within the South Burnett will be highly regarded. This may include preparing a dish highlighting any of the food grown locally. The region produces a wide variety of foods including navy beans; peanuts; dragon fruit; capers; stone fruits; pumpkins; avocados; lamb; pork and beef.

**EC4:** Appearance and presentation is important to us. We are seeking quality stallholders who can showcase their products and provide an informative experience for our visitors. Your ability to prove that you have participated at similar food events in the past is highly desirable. A photo of your set-up will also help us to determine the best spot for you!

**EC5:** We want vendors who look after the environment. Food Markets can generate significant rubbish and waste. In line with the changes to legislation regarding single use plastics, ***Kingaroy BaconFest will no longer allow the use of single use plastics.*** We will also look favourably on applicants who have plans in place to minimise rubbish.

**EC6:** All applicants are required to comply with Public Safety guidelines.

*We encourage all stalls to enter in the Best Bites of Bacon competition for extra stall promotion on the BaconFest social media page, future bragging rights and payment of next years site fees. Enter as part of the application.*

## BACON COMMUNITY ARTISAN MARKET

### Application dates for Artisan Market

- Applications close on **Friday, 14 June 2024**.
- Successful applicants will be contacted by **Friday, 28 June 2024**.
- Site fees are due by **Monday, 01 July 2024**.

### Times & Dates:

- CarPark Bump in: 4:45am | Set-Up 5am – 9am on Saturday 17 August (strictly)
- Event Times: 10am – 8pm on Saturday 17 August (optional until 10pm) 10am – 3pm on Sunday 18 August
- Access & deliveries: 6am – 7am on Sunday 18 August
- Bump out: 3pm - 5pm on Sunday 18 August

### Festival Location:

The Artisan Markets are held in Alford Street and at the back of the Kingaroy Town Hall in the center of Kingaroy. Your entry point and complimentary staff tickets (two tickets per site) to the markets will be sent to you a week before the festival. All extra tickets will need to be purchased online. You will need to comply with this to gain access to your site. No vendor cars will be allowed on site, please find alternative parking.

### 2024 Site Fees:

3m x 3m site - \$150 (incl. GST); 6 x 3m site - \$200 (incl. GST).

Power can be supplied at an additional cost of \$90. If you require power, please ensure you complete the Electrical Equipment Declaration Form.

### Eligibility Criteria (EC) for Artisan Market

In order to deliver a 'pig' weekend promoting bacon and pork we have set an eligibility criteria to help us process stallholder applications. Please address the eligibility criteria in your booking application.

**EC1: *Crafted goods featuring a bacon and / or pork theme.*** This is a must. Vendors who aren't offering at least one bacon or pork theme product will not be considered at the discretion of Kingaroy BaconFest Inc. **No food will be on sale at the Artisan Markets** (please apply for Food or Produce Markets).

**EC2: *Locally made.*** Stallholders who can show that they live locally within the South Burnett will be highly regarded.

All EC1 and EC2 qualified stalls will get free Facebook advertising and placement in the main area.

**EC3:** Appearance and presentation is important to us. We are seeking quality stallholders who can showcase their products and provide an informative experience for our visitors. Your ability to prove that you have participated at similar events in the past is highly desirable. A photo of your set-up will also help us to determine the best spot for you!

**EC4:** We want vendors who look after the environment. In line with the changes to legislation regarding single use plastics, ***Kingaroy BaconFest will no longer allow the use of single use plastics.*** We will also look favourably on applicants who have plans in place to minimise rubbish.

**EC5:** All applicants are required to comply with Public Safety guidelines.

## Bacon Barn (previously Little Piggies) (For families)

### Application dates for Bacon Barn (previously little piggies)

- Applications close on **Friday, 14 June 2024**.
- Successful applicants will be contacted by **Monday, 28 June 2024**.
- Site fees are due by **Monday, 01 July 2024**.

### Times & Dates:

- CarPark Bump in: 4:45am | Set-Up 5am – 9am on Saturday 17 August (strictly)
- Event Times: 10am – 8pm on Saturday 17 August 10am – 3pm on Sunday 18 August
- Access & deliveries: 6am – 7am on Sunday 18 August
- Bump out: 3pm - 5pm on Sunday 18 August

### Festival Location:

This year Bacon Barn (previously little piggies) will be located behind the Kingaroy Town Hall in Kingaroy. Access will be from the Youngman Street/Bunya Highway entrance.

Your entry point and complimentary staff tickets for bump in will be provided a week before the festival. All extra tickets will need to be purchased online. You will need to use this entrance to gain access to your site.

Note, whilst the rest of the festival ceases at 5pm, popular Youth Band competition Pig Jam will in this area until 8pm, encouraging families to stay out longer.

### 2024 Site Fees: (all prices include GST)

**Not for Profit Groups:** 3m x 3m site - \$75, 6m x 3m site - \$85 (incl. GST), + \$90 for

power. **Commercial Vendors:** 3m x 3m site - \$150, 6 x 3m site - \$200 + \$90 for power.

If you require power, please ensure you complete the Electrical Equipment Declaration Form.

### Eligibility Criteria (EC) for Bacon Barn (previously little piggies)

In order to deliver a 'pig' weekend promoting bacon and pork we have set an eligibility criteria to help us process stallholder applications. Please address the eligibility criteria in your booking application. Thank you in advance for your understanding.

**EC1:** Family centred stall. All stallholders **must** provide something suitable for families and children aged 0 – 12yrs.

**EC2:** The use of **100% Australian bacon and pork** related products is essential. This includes both fresh and processed products. No imported pork related products are to be sold during the event.

**EC3:** BaconFest themed stall. All stall holders must modify their activities, produce or games to be bacon or pig themed e.g., bacon flavoured cup-cakes, cartoon pig colouring competitions, pig mask making.

**EC4:** South Burnett community groups and NFP groups will be given priority over commercial and vendors from outside the region.

**EC5:** We want vendors who look after the environment. Food Markets can generate significant rubbish and waste. **No single use plastic items are permitted at the festival.** We will also look favourably on applicants who have plans in place to minimise rubbish.

**EC6:** All applicants are required to comply with Public Safety guidelines.

## FLAVOURS OF OUR LAND FARMER'S MARKET

### Application dates for Farmer's Market

Applications close on **Friday, 14 June 2024**.

Successful applicants will be contacted by **Monday, 28 June 2024**.

Site fees are due by **Monday, 01 July 2024**.

### Times & Dates:

Meet at Round-a-bout on Glendon Street: 4:45am | Set-Up 5am – 9am on Saturday 17 August (strictly)

Event Times: 10am – 5pm on Saturday 17 August 10am – 3pm on Sunday 18 August

Access & deliveries: 6am – 7am on Sunday 18 August

Bump out: 3pm - 5pm on Sunday 18 August

### Festival Location:

The Farmer's Market "Flavours of our Land" will be located in Lard Lane, a laneway on Glendon Street, Kingaroy.

Your entry point and complimentary staff tickets for bump in will be provided a week before the festival. All extra tickets will need to be purchased online. You will need to use this entrance to gain access to your site.

### 2024 Site Fees:

**Not for Profit Groups:** 3m x 3m site - \$25, 6m x 3m site - \$35 (incl. GST), + \$80 for

power. **Commercial Vendors:** 3m x 3m site - \$100, 6 x 3m site - \$150 + \$80 for power.

**Please Note: These are mostly non-powered sites.** Please provide your own generator if possible.

### Eligibility Criteria (EC) for Farmer's Market

In order to deliver a 'pig' weekend promoting bacon and pork we have set an eligibility criteria to help us process stallholder applications. Please address the eligibility criteria in your booking application. Thank you in advance for your understanding.

**EC1:** Raw/unprocessed/fresh and artisan food will be prioritised. Vendors will not be able to cook food on site.

**EC2:** If using pork, it must be **100% Australian pork**. This includes both fresh and processed products. No imported pork related products are to be sold during the event.

**EC3:** This event aims to showcase local produce from the South Burnett region. As such, producers from this region will be given priority.

**EC4:** Appearance and presentation is important to us. We are seeking quality stallholders who can showcase their products well and can also provide an informative experience for our visitors. Your ability to prove that you have participated in the past at similar food events is highly desirable. A photo of your set-up will also help us to determine the best spot for you!

**EC5:** We want vendors who look after the environment. Food Markets can generate significant rubbish and waste. **No single use plastic items are permitted at the festival.** We will also look favourably on applicants who have plans in place to minimise rubbish.

**EC6:** All applicants are required to comply with Public Safety guidelines.

## WINE GARDEN

### Application dates for Wine Garden

- Applications close on **Friday, 14 June 2024**.
- Successful applicants will be contacted by **Monday, 28 June 2024**.
- Site fees are due by **Monday, 01 July 2024**.

### Times & Dates:

- Bump in: 12noon - 3pm on Friday 16 August
- Event Times: 10am – 8pm on Saturday 17 August (optional until 10pm) 10am – 3pm on Sunday 18 August
- Access & deliveries: 6am – 7am on Saturday and Sunday 18 August
- Bump out: 3pm - 5pm on Sunday 18 August

### Festival Location:

The Wine Garden is held in the Kingaroy Town Hall Forecourt in Glendon Street, in the centre of Kingaroy. Your entry point and complimentary staff tickets for bump in to the Wine Garden will be sent to you a week before the festival. You will need to comply with this to gain access to your site.

### 2024 Site Fees:

3m x 3m site - \$300 (incl. GST)

Power can be supplied at an additional cost of \$90. If you require power, please ensure you complete the Electrical Equipment Declaration Form.

### Eligibility Criteria (EC) for 'Wine Garden (2 Days)'

In order to deliver a 'pig' weekend, we have set an eligibility criteria to help us process stallholder applications. Please address the eligibility criteria in your booking application.

**EC1:** Wine Garden applicants from the South Burnett region will have preference over applications from outside the region.

**EC2:** Wineries stall staff **MUST** have current RSA and be able to supply relevant information if required.

**EC3:** Wineries **MUST** display appropriate signage as per their usual liquor licensing requirements.

**EC4:** Appearance and presentation is important to us. We are seeking quality stallholders who can showcase their products and provide an informative experience for our visitors. Your ability to prove that you have participated at similar food and wine events in the past is highly desirable. A photo of your set-up will also help us to determine the best spot for you!

**EC5:** We want vendors who look after the environment. Food Markets can generate significant rubbish and waste. **No single use plastic items are permitted at the festival.** We will also look favourably on applicants who have plans in place to minimise rubbish.

**EC6:** All applicants are required to comply with Public Safety guidelines.

## FREQUENTLY REQUESTED INFORMATION RELEVANT TO ALL VENDORS

### ESTIMATED VISITORS

Our inaugural event was in 2018 and we estimated about 8000 people attended the event. In 2019, 2022 and 2023 up to 18,000 people attended over the 2-day event. We ticket the event which allows us to maintain an accurate number of attendees.

In the BaconFest Food Market there will be roughly 50 food vendors. This estimate is provided to allow you to calculate the supplies you will require.

### WHAT EQUIPMENT SHOULD I BRING?

Everything!

Your site fee includes your land space (e.g., 3x3 or 3x6) only.

Power is available to those who complete the application and pay a fee.

Potable town water is available for your use during the festival, however, please be aware, some people do not enjoy the taste of Kingaroy town water. The water is safe for food handling operations including washing up, hand washing and cooking. If you require drinking water you may wish to purchase bottled water.

All sites will need to provide their own shelter (i.e., tent / caravan) and shelter weights (120kg for 3x3 or 180kg for 6x3) for each leg. There are no permanent shade structures available on site (i.e. shed /building).

Please ensure you are organised and have everything you require, there are no guarantees that we will be able to assist you with last minute requests on the festival day.

### SITE ALLOCATION AND SITE MAP

The allocation of market stalls is up to the discretion of Kingaroy BaconFest Inc. All vendors must confine their displays and equipment within the boundaries of their allocated site. If your display is greater than what you have specified, organisers may relocate you to a less desirable location, so please be accurate in your application. You will be informed of your site upon arrival, at the festival.

### CONTACTS

During BaconFest there will be three main ways to contact the BaconFest Committee.

- Visit the BaconFest Headquarters (a map will be provided).
- Phone the Bacon Phone (0483 142 208), or Stall Manager Evalyn (0438 168 652)
- Speak with a volunteer wearing a high vis vest and they will help you reach a committee member.

### EMERGENCIES

If you see or experience a situation where people's lives are in immediate danger e.g. fire or violence, please phone 000.

If the issue is not life threatening or dangerous, but still needs urgent attention e.g., burst water pipe, trip hazard or power outage, please contact the Bacon Phone (0483 142 208) or speak to the nearest BaconFest Volunteer. They will be distinguishable by their high-vis vests.

### FIRST AID

Qualified first aid volunteers will be available on site. Their locations will be clearly marked on the festival map. Please contact them immediately with any first aid requirements.



## EVACUATION PROCEDURES

Announcements will be made by the Kingaroy BaconFest MC. Please follow the advice of police and other emergency workers. There are 3 Evacuation Points for the main festival – Next to the Commercial Hotel on Haly Street, in the carpark of the Uniting Church on Alford Street and outside Prices Plus on Alford Street.

## MENUS

We aim to protect the sales of all food and beverage vendors by reducing competition for the same food items. Therefore, once menus have been finalised, vendors are not permitted to sell items that are not listed in their application without prior written approval from Kingaroy BaconFest Inc. **Vendors are also encouraged to consider portion sizes**, we want our punters to enjoy a variety of bacon goodness during their time at Kingaroy BaconFest. Large or excessive portion sizes should be marketed as share plates.

## PORK PRODUCTS FOR SALE

All pork related products sold (both fresh and processed) must be sourced from **100% Australian pork**. There is to be no imported pork products sold during the event. If there is cause to think that the food vendor is selling imported products, organisers may request to see packaging, receipts, or proof that 100% Australian pork related products are being used.

## BEST BITES OF BACON COMPETITION

The Best Bites of Bacon competition is a competition to encourage you the stallholder to ensure that our attendees get what they want - BACON! So, we have created the Best Bites of Bacon Competition. There are two categories from which a winner will be selected, the best Bacon Dish for \$10 or below, and the best Bacon Dish for \$20 and below.

All entrants are promoted on the Kingaroy BaconFest social media page, and offered media opportunities over the weekend (as they come available).

Attendees will vote over the weekend of Kingaroy BaconFest, with the top 3 of each category asked to cook dishes for our judges. The Winners of the competition will be announced at the closing ceremony; presented with a trophy for bragging rights, and will be gifted their site fees for the following year.

## RUBBISH & WASTE

All stallholders are responsible for their own rubbish and waste removal. BaconFest will provide sites for recycling, general waste (including food and oil by products) and water waste. Please ensure you use the correct bins as noted on the provided map.

In line with the change in legislation, single use plastic is NOT permitted at Kingaroy BaconFest. Only the use of recyclable or biodegradable packaging is permitted. In Kingaroy we have bottle recycling via 'containers for change' program. All rubbish must be removed at the end of each trading day or upon request of BaconFest management. All stalls must remain clear and free of rubbish.

## DRIP TRAYS

Vendors are required to place a drip tray underneath any vehicles that have been approved to remain onsite for the duration of the festival (e.g. food trucks).

## SECURITY

BaconFest will provide security guards during the weekend, including overnight on Saturday. Whilst they will have a constant presence, BaconFest will not be held liable for any thefts, damage or losses from vendor sites.

## SITE SET UP & TIE DOWNS

You are responsible for the secure placement, operation and safety of all other fixtures, fittings, leads and other facilities required for the duration of the festival.

The site is a bitumen road / car park and therefore unsuitable for pegging of marquees. It is mandatory that stallholders use (120kg for 3x3 or 180kg for 6x3) Concrete, Water or Sand bags per leg to secure stallholder sites.

Be prepared for all weather events!

## **VEHICLE MOVEMENT & PARKING**

Vehicles must travel no faster than walking-pace and use hazard lights throughout the site.

Vehicles not being used for selling product (i.e. food trucks) will not be allowed on site while the BaconFest Market is open to members of the public.

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All other vehicles must be removed from site by no later than 9am on Saturday 17 August and 7am on Sunday 18 August. No vehicle can be parked anywhere in the BaconFest area during the festival.

## **MONEY**

Stallholders must be responsible and bear all risk for money transacted by them throughout festival day. Due to Covid, the festival has moved to a ticketed event, therefore Kingaroy BaconFest Inc. will not be able to provide change as per previous years. ATMs will be available for use on festival day in Alford Street and Kingaroy Street.

## **SUBLETTING**

This agreement pertains to you (the stallholder) and cannot be transferred, disposed of or sublet without prior approval and written consent from Kingaroy BaconFest Inc.

## **POWER & ELECTRICAL EQUIPMENT**

Power can be supplied at an additional fee. This includes overnight use (if applicable). You **MUST** state if you want power in your application. Power will not be available to those who have not requested and paid for power. Self-sufficiency (via inverter generators) is highly recommended as BaconFest power supply is very limited.

Vendors must supply ALL power leads and power boards, suitable for outdoor use, required to operate their site. Any leads, fittings and associated objects forming part of the power supply for any site shall be positioned so as not to create a nuisance or potential danger to the health or wellbeing of the public or any other persons. Leads should not be positioned over walkways or thoroughfares unless suitably covered or elevated. Please bring cables covers to BaconFest.

All electrical cables must be tagged by a *certified electrician* as being in a safe working order and clearly show the test date, otherwise they will not be permitted for use. This will be checked at BaconFest and untagged equipment will not be allowed. No double adaptors will be permitted for use. Power boards are acceptable. Single leads must be used from appliances to power outlets. The use of private generators on festival day is encouraged, however they must be quiet i.e. inverter generators.

You may pay to have your equipment tested and tagged on the day by our supplied electrician. This is an arrangement between you and the electrician.

If you are requesting power access, ALL powered equipment needs to be listed on the Electrical Equipment Declaration Form. This will help us plan the site. This form needs to be uploaded with your on-line application.

Vendors who are found to have been dishonest with power usage requirements will be charged an extra fee of \$100. Please ensure that ALL equipment requiring power is listed in your application.

## **WATER**

Potable (drinkable) town water is accessible free of charge via taps at the festival; it is suitable for consumption, hand washing and washing up. Please be aware, some people do not enjoy the taste of Kingaroy Town water. Fresh rain water is NOT to be used at your site.

Refer to the site map for Potable Tap Locations. Not all taps in the Glendon Street area are Potable Town water.

## **REFRIGERATION**

Extra refrigeration space is NOT provided. If you are a stallholder and will have available space in your cool room for other stallholders, kindly let us know, as your assistance would be greatly appreciated

Cold rooms can be stored in Circular Place, behind the old Queensland Health Building. Please arrange this with the Site Manager or Stallholder Manager. These are stored in this area at your own risk, and expense. We do not charge power for your cold rooms.

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## **STORAGE**

No additional storage space is available.

## **SALES, ADVERTISING & SIGNAGE**

No sales, advertising, signage or displays shall be permitted anywhere outside the boundary or your allocated site. Food Vendors are not permitted to display third-party signage and/or branding which conflicts with Kingaroy BaconFest Inc. and its sponsors. If you are participating in the TAFE Qld Best Bites of Bacon, please ensure this signage is displayed prominently at all times.

## **WEATHER**

As long as it remains safe to do so, it is our intention that the Kingaroy BaconFest will go ahead, rain, hail or shine. Please ensure you equip your stall accordingly for weather disruptions. Should the event be canceled due to inclement weather, no refund of your site fees can or will be returned. Cancellation of the event is subject to the discretion of the Kingaroy BaconFest Committee. Notification of event cancellation will be made on our Facebook page as a first priority. We will also make every effort to contact all stallholders as early as possible by phone or text message. If the Kingaroy BaconFest is canceled due to inclement weather, the event will not be postponed, it will be canceled until the following year.

## **INTERNET**

Internet connectivity in the Kingaroy town center is generally good but please keep in mind that during BaconFest it will be under greater pressure than normal. Please keep in mind that if you are using wireless EFTPOS machines, they may not be reliable at all times.

## **PUBLIC LIABILITY INSURANCE & COMPLIANCE**

Food vendors must hold a current Public Liability Insurance Policy for a minimum of \$20 million for the duration of the festival including bump-in and bump-out. Please attach your Certificate of Currency to your application.

It is imperative that food vendors ensure that their stall and associated fixtures allow pedestrian access. Kingaroy BaconFest Inc. has arranged limited public liability insurance to protect third parties from loss, cost damage or injury arising from this event. Should food vendors engage in any activity before, during or after the event that renders this insurance void or invalid, they will indemnify Kingaroy BaconFest Inc. from all losses, costs and damages sustained due to their activity.

## **OCCUPATIONAL HEALTH & SAFETY + WORKCOVER**

Vendors are responsible for providing a safe workplace and must comply with associated acts. By signing this document, you acknowledge that you have a valid WorkCover insurance policy covering your employees and subcontractors. Please note: WorkCover may conduct inspections on site prior to and during the festival.

Further information can be found online at <https://www.worksafe.qld.gov.au/>

## **FOOD HEALTH & SAFETY**

### **LICENCES**

All food vendors are required to upload a CURRENT valid Food Licence for the activity being undertaken at the event/s. The following food licenses are available -

- Mobile Food Vehicle License: issued by your own local council (i.e., home address). If you require a Mobile Food Licence you can find relevant information online by visiting South Burnett Council's website - <http://www.southburnett.qld.gov.au/mobile-food-vehicle>
- Temporary or Market Stall Food License: issued by South Burnett Regional Council ONLY. Information is available online at <http://www.southburnett.qld.gov.au/market-food-stall>

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If you think you do NOT need a food licence, please upload a copy of relevant correspondence/emails from the South Burnett Council stating same or provide other written evidence and fill each box on the stall manager application form with zeros.

All food stallholders are expected to know and comply with all relevant QLD Food, Health & Safety Legislation. This includes, but not limited to current QLD Work Health & Safety Act together with all State & Local Government regulations relating to food, health & safety. A South Burnett Regional Council representative will be inspecting your stall on festival day.

### **LIQUOR LICENCES**

All Wine Garden Vendors who will be selling wine are required to upload their Wine Producers Licence and email their liquor licence to [stallholders@kingaroybaconfest.com.au](mailto:stallholders@kingaroybaconfest.com.au) once approval has been received. All Wine Garden vendors are expected to know and comply with all relevant legislation, including responsible service of alcohol.

### **FIRE SAFETY**

As part of your Food Safety setup, you must have adequate Fire Safety equipment for your stall. Please refer to the Temp Food Picture/diagram supplied by SBRC Health. Under the Fire Safety Regulations, where a stall uses a gas or electrical appliance to cook or heat food, it is required to have a fire extinguisher for that type of fire and where a stall uses oils or fats it is required to have a Fire Blanket. All extinguishers and fire blankets must have an inspection tag attached.

If you are cooking with gas, please refer to the handling of gas storage information on the WorkSafe Queensland website here: <https://www.worksafe.qld.gov.au/safety-and-prevention/hazards/hazardous-chemicals/specific-hazardous-chemicals/gases-in-cylinders> Further information is available here: <https://www.qld.gov.au/emergency/safety/home/gas/gas-safety>

A certified compliance for gas cylinders must be attached to each cylinder. Solid fuel cooking equipment is not permitted without proper guards or barriers.

### **CONDUCT / SMOKING / DRUGS & ALCOHOL**

Kingaroy BaconFest is a smoke free festival and stallholders are not permitted to smoke within the festival grounds. Stallholders and their staff must work free from the effects of drugs and / or alcohol. Alcohol is prohibited from being sold, provided or consumed outside the defined licensed establishments for the duration of BaconFest.

### **ANIMALS**

No dogs, cats, are permitted on site at any time (excludes guide dogs). No other pets or livestock are permitted on site without the prior approval of Kingaroy BaconFest Inc.

## **ACCOMMODATION / CAMPING OPTIONS**

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Stallholders are encouraged to seek accommodation away from the festival site. The Kingaroy Show Grounds ([www.facebook.com/Kingaroy-Showgrounds-Caravan-Park](https://www.facebook.com/Kingaroy-Showgrounds-Caravan-Park)) or email [showgroundscaravanparkkingaroy@outlook.com](mailto:showgroundscaravanparkkingaroy@outlook.com)

and Kingaroy Holiday Park (<https://www.kingaroyholidaypark.com.au/>) are both close to the festival site and good options for campers. This website is also a useful reference <https://www.discoversouthburnett.com.au/accommodation/>

## **PHOTOGRAPHY COPYRIGHT RELEASE**

Kingaroy BaconFest Inc. may engage the services of an official photographer and/or videographer. By signing the agreement to these terms and conditions you also provide written consent for Kingaroy BaconFest Inc. to retain copyright and ownership of all photographic images taken of you, your staff or display during the festival.

Your signature also acknowledges that you agree to allow Kingaroy BaconFest Inc. to use these images for promotional purposes without consultation and that you relinquish all rights to any payments or profits gained from the use of these images.

## **PRIVACY**

Information gathered, as part of this application process will be used ONLY for the purpose of assessing your application and ensuring we are able to remain in contact with you regarding the status of your application. Your personal information will not be provided to third parties and will only be accessed by authorised members of Kingaroy BaconFest Inc. and handled in accordance with the Information Privacy Act 2009 (<https://www.oic.qld.gov.au/about/privacy>).